



**CONSERVATION
LEGACY**



PLEASE NOTE: Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application-winter-2025> Application form requires a resume, cover letter, professional references.

Community Volunteer Ambassador – National Parks of Boston

Location: Charlestown, MA

Position Details:

Stewards Individual Placements, a program of Conservation Legacy, provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train a diverse group of emerging leaders to assist park units in building lasting connections to communities.

The CVA at National Parks of Boston (NPB) will be a key member of the parks' volunteer engagement community. The CVA will support volunteer programs across NPB's Interpretive teams, Science and Stewardship team and Facilities and Sustainability team.

The CVA will also be supporting the creation and development of a climate education volunteer program as well as furthering the development of a phenology volunteer program at the park. Finally, the CVA will shape park communications regarding volunteerism to broaden the reach of our work. This role will allow the Community Volunteer Ambassador to bridge across multiple park teams and partner organizations, creating a strong collaborative atmosphere.

Site Description

The National Parks of Boston is a constellation of three National Park Service sites- Boston National Historical Park, Boston African American National Historic Site and Boston Harbor Islands National and State Park. Established by individual legislation and designated purposes, the three units have come together as a unified and collaborative organizational structure. Sites Associated with the National Parks of Boston include the Bunker Hill Monument, Charlestown Navy Yard, Dorchester Heights, as well as a variety of partnerships along Boston's "Trails to Freedom." In addition, National Parks of Boston contributes to the stewardship of Boston Harbor Islands and the Black Heritage Trail. To learn more about the three national parks, visit the parks' websites at www.nps.gov/bost, www.nps.gov/boaf and www.nps.gov/boha.

The volunteer program at the National Parks of Boston is as wide ranging as the parks with positions in Visitor Services at multiple welcome centers and Faneuil Hall, stewardship events on the Boston Harbor Islands, maintenance and preservation on the USS Cassin Young, marine debris removal along Boston Harborwalk sites and more.

Position Responsibilities:

- Collaborate with National Parks of Boston partners and staff teams to promote, expand, establish and facilitate participation in volunteer programs (Visitor Engagement, Science and Stewardship, Facilities and Sustainability)
- Develop climate education related volunteer program in consultation with park staff and partners
- Lead phenology volunteer program in collaboration with the park volunteer program manager
- Conduct volunteer outreach and recruitment through Volunteer.gov in collaboration with the park volunteer program manager
- Lead volunteerism related social media efforts at NPB to advance public engagement and volunteer recruitment/retention

Updated 10/2/2023



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CVA Minimum Requirements:

- Previous experience in OR an undergraduate degree in any of the following areas: education, public history, communications, environmental studies or biological sciences
- Experience and interest in working effectively with volunteers and youth
- Previous experience in using websites or social media to engage audiences and tell stories
- Ability to work in partnerships, teams and/or independently
- Experience and/or stated interest in working in parks with an urban setting
- Intercultural competence, including the ability to communicate effectively with people who have different perspectives, experiences and patterns of communication
- A desire to learn more about climate change and/or experience in communicating to others about climate change
- Participate in the CVA National Early Service Training in March 2025 (date TBD)
- Be a U.S. citizen or lawful permanent resident.
- Be 18-30 years old at time of service (veterans up to 35 years old)
- High School Diploma/GED
- Pass fingerprint-based FBI, state criminal, and a national sex offender checks.
- Be able to provide proof of a driver's license and complete a MVR check
- Must be over 21 years old or have had license for at least 3 years to be insured in this position

Preferred Qualifications:

- Previous experience with community engagement and public speaking
- Familiarity with Microsoft Office Suite, Canva and Adobe InDesign
- Local and Bilingual applicants encouraged and welcome!

Additional Information:

- Park housing is available in the Charlestown Navy Yard
- Schedule may include occasional weekend events
- Opportunity to work with diverse partners of National Parks of Boston, including the Stone Living Lab and Boston Harbor Now

Benefits:

- **\$600/week living stipend.**
- \$150/week in housing allowance, if housing is not provided.
- Limited health care/childcare benefits
- The position is eligible for an AmeriCorps Education Award \$7,395.00 (pre-tax) upon successful completion of the program
- \$1,200 in Professional Development funds for training, networking, conferences, and/or travel.
- Networking opportunities within the National Park Service and partnering organizations
- Public Land Corps Hiring Authority
- Week-long in-person training at NPS site with travel/meal expenses covered.

How to Apply

Please visit [Community Volunteer Ambassador \(cvainternships.org\)](https://form.jotform.com/StewardsIPP/cva-member) to review "Member Positions" by region and find instructions on how to apply.

The CVA position will start on **Tuesday, January 21**, and run for 48 weeks until Friday, December 19, 2025.

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[application-winter-2025](#) Application form requires a resume, cover letter, professional references.

Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with diverse populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.

Applications Deadline

Applications will be reviewed on a rolling basis. First review will occur in early November. Final deadline is **Sunday, December 8, 2024.**

For Application Questions:

Please contact James Gasaway, Program Director at jgasaway@conservationlegacy.org

Conservation Legacy is an equal opportunity employer. We are committed to hiring a breadth of diverse professionals and encourage members of diverse groups to apply. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, political affiliation, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or a reasonable accommodation due to a disability during application or recruiting process, please send a request to the hiring manager.